

SHARING RESULTS VIA WORK FILES QUICK REFERENCE

Sharing via Work Files- Easy collaboration tools among subscribers

- Save search results in a Work File
- Share work files with collaborators and clients

SAVING RESULTS TO A WORK FILE

Item	Publication Number	Assignment/Applicant	Publication Date	Current IPC
1	US2011027262	Enphase Energy Inc.	2015-08-25	H05K 7/00
2	US2011027262	Momentive Performance Materials Inc.	2015-08-25	H01L 31/042
3	US2011021182	ALENCON ACQUISITION CO. LLC	2015-08-25	H02J 1/00
4	US2011021182	Kohler Co.	2015-08-25	H02J 3/00
5	US2011021182	REFUSOL GMBH	2015-08-25	H02J 1/00
6	US2011027261	The United States of America as Represented by the Secretary of the Navy	2015-08-25	H01L 31/00
7	US2011295682	Dow Global Technologies LLC	2015-08-25	H01L 31/18
8	US2011295682	Merck Patent GmbH	2015-08-25	H01L 21/00
9	US2011295682	Fest Solar Inc.	2015-08-25	H01L 21/00
10	US2011295682	European Nano Invest AB	2015-08-25	H01L 33/04

From the list, click on the **Add To** button

Either add the desired records to an existing work file, or create a new file

To create a new work file,

1. Fill in the name of the work file and
2. Optionally a description
3. Select the box to add a pointer to the public folders
4. Click the Browse button to choose which folder

Create Work File

Properties

Name: Phil's Photovoltaic Phactory **1**

Description (Optional): Charge number 1905 **2**

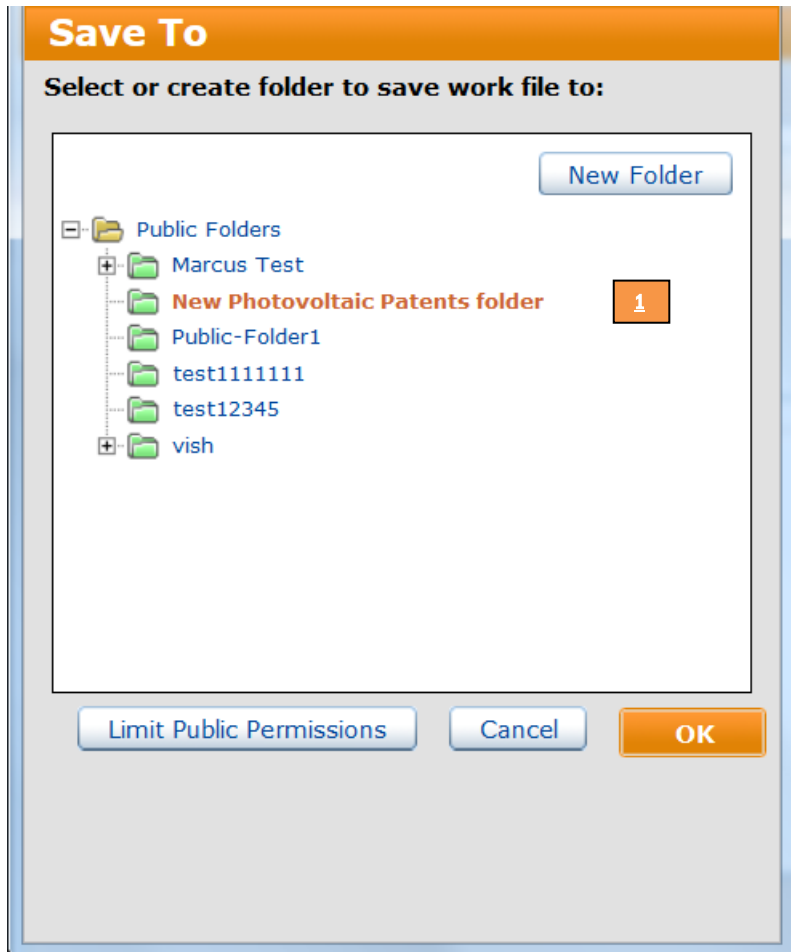
Additional Save and Share Options

Save to personal folder **Browse**

Share via public folder **Browse** **3, 4**

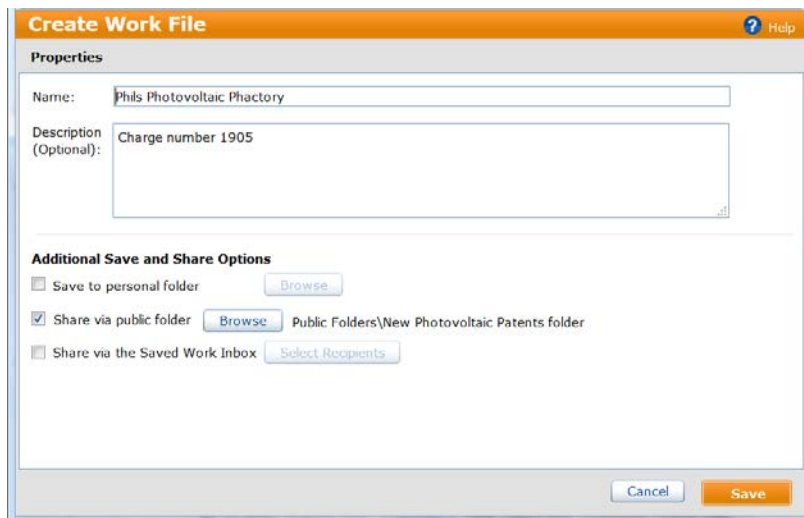
Share via the Saved Work Inbox **Select Recipients**

Cancel **Save**



Choose which work file

1. After clicking the + next to Public Folders, choose the one of interest

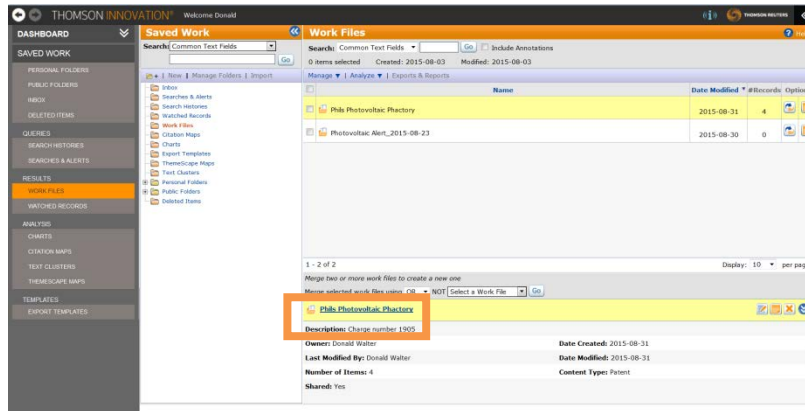
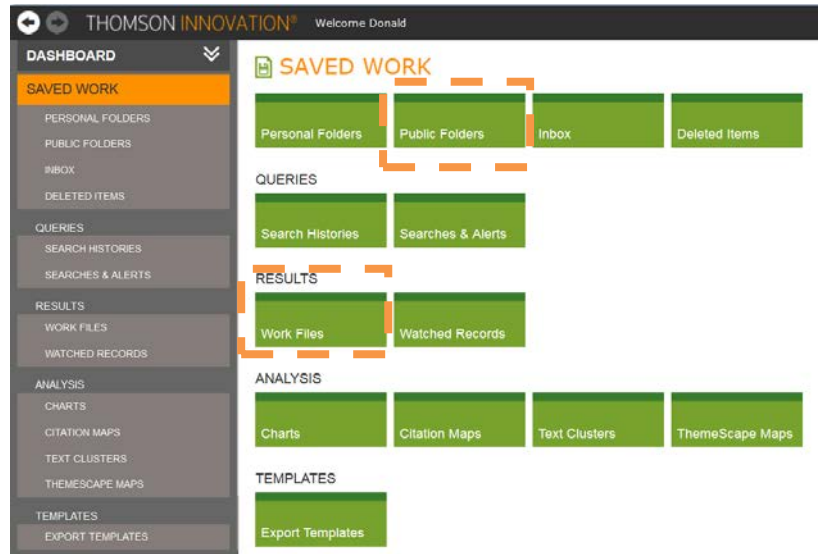


2. Select Save

RETRIEVING RESULTS FROM A WORK FILE

Select

1. Dashboard
2. Saved Work
3. Either Work Files or Public folders. Both can lead you to the same work file



Select

2. Click on the work file name to get it (shown below)

PHILS PHOTOVOLTAIC PHACTORY

0 record(s) selected

Displaying 1 - 4 of 4

Item	Publication Number	Assignee/Applicant	Publication Date	Current IPC
1	US2011027202	Momentive Performance Materials Inc.	2015-09-25	H01L 31/042
2	US2011021352	ALENCON ACQUISITION CO. LLC	2015-09-25	H02J 1/00
3	US2011021202	REFUSOL GMBH	2015-09-25	H02J 1/00
4	US201179592	Dow Global Technologies LLC	2015-09-25	H01L 31/18

Displaying 1 - 4 of 4